ADMINISTRACTOR TO THE PROPERTY OFFICE

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17 October 1974

MEMORANDUM

SUBJECT: DDCI Briefing Book

We are not putting out a call for a briefing book for DDCI's perusal upon his return from the current 12-24 October TDY. We will assemble the minutes of the Morning Meetings, significant matters approved by the DCI in his absence, and a few other materials. If you are aware of any of his particular interests, please provide the related material by 1200 hours on 24 October and we will assemble.

D. C. Evans

Executive Secretary

CT.